



Digital Dictation – E-DICTation

BACK Consulting –leading independent technology advisors for law firms



Free Advice in Digital Dictation

E-DICTation

LIMITED TIME OFFER: First 300 minutes of dictation time, absolutely free!

We know that time is money and we can help you save both. Whether you have problems with resources internally or you wish to reduce your bottom line costs we can help you.

Digital Dictation Transcription is now available at a fraction of the cost of undertaking the work in-house, you can save thousands right now and you can try our service for FREE!

With E-DICTation you can now send your dictation sound files to our transcription team for rapid typing with a better than 99% accuracy and when you return to work tomorrow your dictations have all been transcribed and will be sitting in your inbox for proof reading, saving you thousands on staff time and allowing you to turn support staff into fee earners.

We provide you with a flexible solution catering just to your needs, whether you want your own dedicated staff available to do only your work or prefer a pay-as-you-go service.

If you haven't already started using digital dictation we can equip you with everything you need to get started from software, hardware and training all at low prices. **We offer all of our new clients a no quibble trial where we will provide the first 300 minutes of dictation time, absolutely free.**

All you have to do is sign up and start sending us your work right away.

Once you've been signed up and got your trial started all you have to do is get your audio file into any common format and just email it to us. We have provided a full list of compatible formats at the end of this leaflet. We will then acknowledge receipt of the file then you just sit back and wait for the transcribed file to be returned.

We keep your data safe and secure and we delete all audio and transcription files 28 days after the work is completed, unless you would like us to store your archived work for you. If you would like us to retain your data for reference we will do so for up to 1 year for no cost. **Turn to the next page to read more.**

We specialise in giving the best advice not the most lucrative for a software company.

We're independent and don't sell software for anyone.

We often help you find FREE software solutions to your business needs.

Call us today for advice.

Call us now:

UK - 0845 257 3300

ROI - 01 442 8858

Email us now by clicking here.

Visit our website by clicking here.



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We comply with the EU Data Protection guidelines and take stringent precautions against theft of information.

All of our staff are thoroughly vetted and access is only permitted to the transcription team by fingerprint identification system. No mobile telephones, memory sticks or electronic devices are allowed into our premises.

Our team will work with you to collate details of any regular contacts you write to so that we can continually improve accuracy and save you time. We can even provide some handy guides on the best ways to dictate to make sure you get the most out of our service.

You might imagine that all of this comes at a hefty price tag.

You'd be wrong. You don't need to break the bank for our service. Try it FREE.

With a skilled legal secretary working in your office costing between £16,000 and £28,000 (€20,000 to €35,000) a year, can you afford them to be tied up on simple work?

That equates to around between £10 per hour to £17 per hour before overheads.

You can turn most of your skilled secretarial staff into fee earning staff and save money at the same time.

Our skilled experienced staff start from as little as £5 (€6) per hour on a flexible month by month arrangement. **You don't pay for holidays or overheads, we take care of that.**

You can even pay on a pay as you go basis if you prefer. You can always switch later and save even more money.

If you have software and hardware already you are all set to start using the service and if not, we can typically equip a workstation with software and hardware for just £70 with no ongoing costs.

We'll get you set up and started in under 24 hours if you have the equipment.

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File Formats

E-DICTation can normally accept files from the following dictation systems:

Olympus	Lanier
Grundig	Philips
Sanyo	Voicelt
Sony*	

We also support encryption and HIPAA compliant files.

Sound files can be accepted in these native formats also:

Wav	wma
Mp3	raw
Dss	au
Dct	ram
vox	rm
flac	aac
gsm	sri
aiff	m4a
aif	ogg

*supported but you need to run the Sony conversion software first

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Call us NOW to set up your FREE 300 minute dictation trial and start saving money immediately.

Email us now by clicking here.

Visit our website by clicking here.